



## Vendor Information Sheet

### CENTRAL WESLEYAN'S MOM'S CONSIGNMENT & VENDOR SALE

**February 25, 2017**

**8 a.m. – 1 p.m.**

This event is a **cash-only** fundraiser in which the profit goes to the M&Ms ministry of Central Wesleyan Church. In order to participate, each seller must fill out a Vendor Application Form and Vendor Waiver Form to be received **no later than Friday, February 10, 2017**. Due to a limited amount of space sellers will be limited to the **12 vendors** who respond either by signing up online [www.centralwesleyan.org/everythingkids](http://www.centralwesleyan.org/everythingkids) or by emailing [everythingkids@centralwesleyan.org](mailto:everythingkids@centralwesleyan.org) and putting "Jen" in the subject line. In an effort to ensure variety we will try to have a variety of goods. If the person that is ahead of you on the list does not turn in their form by February 10, 2017, we will then give their spot to the next qualified vendor on the list. The payment in the amount of **\$35 for the table must be received by February 17, 2017**. **If we do not have your payment by February 17, 2017 your spot will be given to the next qualified vendor.**

Friday, February 24 <sup>th</sup>	5-7pm	Volunteer and Seller Preview Sale
Friday, February 24 <sup>th</sup>	6-7pm	<b>Vendor set up</b> (optional)
Saturday, February 25 <sup>th</sup>	7-8am	<b>Vendor set up</b> ( <b>must be done before 8am</b> )
Saturday, February 25 <sup>th</sup>	8am – 1pm	Sale for General Public
Saturday, February 25 <sup>th</sup>	2pm	Take down and pack up of all vendor tables

*We reserve the right to reject a vendor that does not meet our qualifications for appropriate products, appropriate attitude, and behavior, etc. Please be mindful that this is a church ministry.*

#### **HOW TO PREPARE YOUR ITEMS FOR SALE:**

The Vendor will be responsible for the set up and take down of products. There will be an eight foot table provided. You will also be responsible for all cash for your table so please make sure you bring some change as we will not be providing anything other than the table.

CENTRAL WESLEYAN IS NOT RESPONSIBLE FOR ANY LOST or BROKEN or STOLEN ITEMS.